



WELCOME NEWSLETTER 1

Welcome to the Ustinov College!

We're preparing to send you information before you arrive in Durham. From the fantastic college experience to things, you must do before arriving, we've got you covered! Stay tuned for updates on relevant news from college. We can't wait to welcome you with the Ustinov red carpet and are thrilled to have you join us!

Connect with us throughout the world and follow us on [Instagram](#), [Facebook](#) and [Twitter](#) for more arrival and college information. Want to see the campus before you even arrive? You can view our 360 virtual tour [360 virtual tour of the College](#) and familiarise yourself with Ustinov in advance of your arrival!

MEET THE TEAM

In each newsletter, we will introduce different team members – this week, we are introducing our College Management Team.

PRINCIPAL – SARAH PRESCOTT

Sarah is responsible for leading the implementation of the University Strategy within the College, the leadership of a cohesive and distinctive scholarly community and participation in fundraising, stewardship and the green development of the College premises and facilities. Sarah also works closely with the staff team at Ustinov to ensure that strategies are in place to achieve the College's vision of becoming an internationally recognised postgraduate community that celebrates the strength arising from diversity, collegiality and interdisciplinarity.

VICE-PRINCIPAL – SOPHIE HOLLAND FRANCIS

Sophie supports the principal in the implementation of the University Strategy within the College; has strategic oversight for academic initiatives such as the Global Citizenship Programme and has specific responsibility for building and sustaining a strong research culture as well as wider student experience and enrichment. As Vice Principal, she also has oversight of the Membership and Student Support provision within college and alumni relations.

ASSISTANT PRINCIPAL – SARAH ROSEN

Sarah leads on student support, membership and well-being activities within the college. Sarah also manages the student support team, which comprises our Student Support Administrator, Kelly Woodward and Assistant Student Support Officer, Dom Birch.

COLLEGE OPERATIONS MANAGER – CRAIG MAWSON

Craig can be found in the College Management Office and is available weekdays, during office hours. Craig manages everything to do with the financial and operational sides of the College and leads teams that look after the hospitality, services and domestic functions. The café and bar staff, porters and housekeepers are all committed to providing the highest quality of service.

GRADUATE COMMON ROOM



The GCR runs the social side of the college with countless parties, formals, trips and many more events throughout the year! For example, to the right you can see our triumphant Women's football team win the

Floodlit Cup back in March, our former President getting wiped out by a rotating arm on Ustinov Day, three friends celebrating a fantastic year at our Summer Ball in Beamish Hall, our Social Secretary stacking pebbles on a beach on our Lindisfarne Trip and one of our fantastic musical acts you can see at Ustinov Live!

To get involved in all this and much more you need to join the GCR! All of this is run by the GCR, a registered charity, independent from both the college and the university, we are financed by postgraduates for the benefit of postgraduates and entirely run by volunteers!

- [GCR Membership 2023/24 Link](#) - Price: £50
- [GCR Gym Membership 2023/24 Link](#) Price: £40
- [Non-GCR Member Gym Membership 2023/24 Link](#) Price: £70

Why should I get membership?

Membership gives you access to all this!

- Early bird booking access to all our formals and big events (for example Castle Formal in the Great Hall at Durham Castle on the right, formals like Castle typically sell out on the day they open, without a GCR membership you can be left disappointed and miss some of the biggest social events of the year!)
- Reduced price tickets for events and trips: GCR members pay less for our formals and Summer Ball (for example the Summer Ball ticket is cheaper for GCR members)
- Reduced gym price: the gym is £40 for GCR members, £70 for non-GCR members.
- Exclusive GCR member trips (such as Raby Castle) and other perks throughout the year
- Access to games consoles, board games and other fantastic things
- Access to our Music Room and instruments
- Being able to run for GCR positions and make a real difference to college life (GCR Elections are being held at our first meeting on Sunday 8th October)



Join a club or society! Visit our website at <https://ustinovgcr.com/clubs-and-societies/> and come to the Ustinov Clubs and Societies Fair on Sunday 24th September 1-4 pm

Join the team, make friends and make the college the best it can be!

Volunteer to join the GCR Committee! Find available positions on our website at <https://ustinovgcr.com/election-info/> Next election: Sunday 8th October 2023

Check out our website and socials for more info:



@ustinovgcr



@ustinovcollegebar



@team_ustinov



@UstinovGCR

THINGS YOU NEED TO DO



CHECK THE COLLEGE WELCOME WEBPAGES

Information about what you need to do before your arrival at Ustinov College can be found on the College's dedicated Welcome webpages at [Welcome to New Students - Durham University](#)

COMPLETE ONLINE ENROLMENT

Enrolment opens six weeks before the start of your programme. After your acceptance has been processed you will receive two email messages from no.reply@durham.ac.uk which provide:

- Your Computing and Information Services (CIS) username.
- How to derive your CIS password and guidance on how to access the system.

The messages are sent 24 hours apart and are sent to the personal email address you provided when you applied, so it is important that you keep us up-to-date with any changes to this information by contacting the Student Records Team at student.records@durham.ac.uk.

After you have received both emails you will need to:

- [Login to Banner Self Service](#)
- Choose the "Student Services" button at the top of the screen.
- Choose "Registration and Enrolment".
- Select 'Academic Yea 2023/24' and click continue.
- Choose the 'Enrolment' option.
- Confirm/update all personal details and address information.
- Provide an emergency contact.
- Confirm your student fees are correct.
- Agree to the data rules and regulations.
- Upload a photograph.
- Click 'Confirm Enrolment' at the bottom of the page.

For further information:

Taught students: [Checklist for New Students - Durham University](#)

Research Students: [Checklist for New Students - Durham University](#)

VERIFICATION OF IDENTITY

Enrolment and ID verification will be taking place in college at the following times:

- Wednesday 20 September 09:00 – 16:30
- Thursday 21 September 09:00 – 16:30
- Friday 22 September – 12:00 – 15:00

From Monday 25 September, enrolment and ID verification will take place in the college office located in Neville House.

Before you can collect your campus card, you need to verify your identity by providing one of the following:

- Current Passport
- Current UK Driving Licence
- Current European Identity card.

If you are a UK student and you do not have either of these forms of identification, we will accept an original Birth Certificate.

INTERNATIONAL MEET AND GREET SERVICE

We are looking forward to welcoming you to Durham.

This year the Student Support and Wellbeing Team will be providing a free pick-up service from Newcastle International Airport to provide you with transport to your college accommodation.

Please see here for information: [Arrivals - Durham University](#)

MEDICAL REGISTRATION

You can find out all the essential information about registering with a doctor via [Essential Medical Information - Durham University](#). It is very important that you register with a doctor in the UK once you arrive in Durham.

LIVING IN COLLEGE ACCOMMODATION?



If you are living in college accommodation, you will need to bring some essential items with you or purchase them after arrival:

- Bedding — you can pre-order bedding packs
 - [Standard single bedding pack](#) (Keenan House)

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- [3/4 double bedding pack](#) (Sheraton Park only – Ensuite and shared ensuite rooms)
 - [Double bedding pack](#) (Couples/Family accommodation – Studios at Sheraton Park or Keenan House)
 - Pots, pans, cups, cutlery and crockery (dishes)
 - Towels
 - Cleaning materials for bedroom, bathroom and kitchen
 - Food

GET IN TOUCH

If you have any questions before your arrival, please contact:

- Accommodation and Arrivals - ustinov.accommodation@durham.ac.uk
- Admissions - ustinov.admissions@durham.ac.uk
- General Enquiries - ustinov.college@durham.ac.uk