

# HATFIELD COLLEGE POSTGRADUATES



WELCOME  
GUIDE 2021-22



## Personal notes

My status Home / EU / International

My student number \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

My DUO log-in \_ \_ \_ \_ \_

## Useful Contacts

**The first port of call for any query during your first week in Durham:**

**Hatfield Reception & Porters' Lodge** [hatfield.reception@durham.ac.uk](mailto:hatfield.reception@durham.ac.uk)

**Hatfield Student Support Office** [hatfield.studentsupport@durham.ac.uk](mailto:hatfield.studentsupport@durham.ac.uk)

**Hatfield Porters** are on duty at the Porters' Lodge 24/7

Call 0191 334 2619.

**MCR President** (Amila Wijiesinghe)

[hatfield.mcrpresident@durham.ac.uk](mailto:hatfield.mcrpresident@durham.ac.uk)

### College Staff

**Professor Ann MacLarnon**, Master (email College Secretary

[janet.raine@durham.ac.uk](mailto:janet.raine@durham.ac.uk))

**James Armitage**, Vice-Master [hatfield.vicemaster@durham.ac.uk](mailto:hatfield.vicemaster@durham.ac.uk)

**Katie Stobbs**, Assistant Master, [hatfield.asstmaster@durham.ac.uk](mailto:hatfield.asstmaster@durham.ac.uk)

**Will Green**, Food & Beverage Service Head, [william.green@durham.ac.uk](mailto:william.green@durham.ac.uk)

**David Embleton**, College Operations Manager,

[hatfield.services@durham.ac.uk](mailto:hatfield.services@durham.ac.uk)

**Susan Noble**, Finance Officer, [susan.noble@durham.ac.uk](mailto:susan.noble@durham.ac.uk)

**Dr Kevin Sheehan**, Librarian, [hatfield.library@durham.ac.uk](mailto:hatfield.library@durham.ac.uk)

# Welcome from the Master of Hatfield College



Welcome to Hatfield College - and congratulations on your academic success!

We are looking forward to meeting you when you come to Durham to join Hatfield College in September.

Hatfield is a modern-minded College with roots in the traditions of the past - we were founded in 1846. Above all, we are a community living and working alongside and supporting each other. Our students come from near and far, from large cities and small towns, from many different backgrounds and experiences, and are studying for degrees across the full subject spread. The diversity of our community is one of our great strengths, and we welcome and value the contributions of everyone. Our ethos is [#AllOneHatfield](#), as expressed in our recent declaration.

Our student Common Rooms are important parts of life in the College. You will be contacted about joining the Middle Common Room in September. The Common Rooms play an essential part in providing resources and events which support and enhance the quality of their members' experience of College life, as well as representing students' views in College and the broader university. The student Common Rooms are a very important, central feature of our College community.

You are welcome to contact us if you have questions via [hatfield.pg-admissions@durham.ac.uk](mailto:hatfield.pg-admissions@durham.ac.uk) or call 0191 334 2610.

I very much look forward to welcoming you in Hatfield in September.

Best wishes,

Professor Ann MacLarnon  
*Master of Hatfield College*

# Welcome from the MCR President



Welcome to all our new members! I hope that you have had a great summer and that your friends and family are safe and well.

Durham is an amazing place to live and study - and being part of your College is one of the defining aspects of the Durham experience.

The Middle Common Room (MCR) is the postgraduate student body of our College. It brings in a diverse range of people from all ages and backgrounds ranging from Masters to

PhD students from a broad range of subjects, International Students from all over the world, full-time, part-time, and distance learning students.

The College (and the MCR) will be the social centre of your Durham experience. The MCR is run by the Executive Committee (Exec) who organise a wide range of academic and social activities throughout the year. Elections for the Exec are held annually and getting involved is a fantastic way to bring out the best of student life.

Our events include academic ones such as research symposia, guest speakers, research highlights etc. and social events such as formal dinners, nights out, BBQs, wine and cheese nights, day trips and much more!

I hope that you will have a fantastic year and make sure to make the most of the friendship, networking and developmental opportunities that College life can offer.

If you have any questions or suggestions, please feel free to get in touch. I look forward to meeting you all very soon!

**Amila Wijesinghe Hatfield College MCR President 2021-22**  
[hatfield.mcrpresident@durham.ac.uk](mailto:hatfield.mcrpresident@durham.ac.uk)



## Important tasks to complete

1. Have you completed all of the pre-arrival tasks for postgraduate students? The list can be found on the College website at the following link: <https://durham.ac.uk/colleges-and-student-experience/colleges/hatfield/welcome-to-new-postgraduate-students>
2. Please make every effort to attend the College Postgraduate Welcome Talk on Friday 24 September at 13.00.
3. You must collect your campus card / have your identity verified on Friday 24 September in the Student Support Office on the main College site. ID verification is open from 14.00-16.00. It will be very difficult to give you your campus card at other times so please arrive promptly. You must wear a face mask when entering the Student Support Office. Please ensure you have completed your module registration prior to attending your verification slot.
4. You must complete the Consent Matters: Boundaries, Respect, and Positive Intervention module before you arrive in Durham. When you come to College for ID verification and to collect your campus card, you will be asked to show you have completed the module on Oracle Learning. We will be unable to issue your campus card without proof of completion.
5. Everyone aged 16 or over can now get vaccinated against COVID-19. If you're aged 16 or 17, the NHS will contact you when it's your turn to get the vaccine. If you're aged 18 or over, you do not need to wait to be contacted.

The coronavirus (COVID-19) vaccines are safe and effective, and give you and others the best protection against COVID-19. We encourage students to book their vaccination as soon as they are eligible via the [Covid-19 vaccine](#) booking site.

A number of student FAQs are available on the NHS website [here](#) - with information on how to book your vaccine, what to do if you're an international student, and a number of helpful links for more information.

## Stay in touch



Facebook

<https://www.facebook.com/groups/339376941257663>



Instagram

@hatfieldcollege



Twitter

@HatfieldCollege

#HatfieldCollege

#AllOneHatfield

## Checklist A – Getting Started

Ensure you have gone through all steps in correct order to complete your immigration, University enrolment, College registration and departmental induction smoothly.

### Mandatory for all students

No.	Step	Date	Check
1	Complete your online University enrolment – make sure you click ‘submit’ once all sections show ticks.	Before Arrival	
2	Consent Matters online course, available on Oracle Learning. Further information about this module is available on the College website.	Before Arrival	
3	Check that your Durham University e-mail account is up and running	ASAP	
4	Ensure you have registered for your course modules	22 September	
5	Attend the Residents’ Welcome Talk if you live in College	22 September	
6	Attend the College Postgraduate Welcome Talk	24 September	
7	Have your ID verified and collect your campus card in College	24 September	
8	Read all information on your departmental induction and plan your first week	ASAP	
9	Participate in Hatfield College Matriculation ceremony	30 September	

### **Additional actions for international students ONLY**

<b>No.</b>	<b>Step</b>	<b>Date</b>	<b>Check</b>
1	Have your passport and visa checked		
2	Register with local Police if required		
3	Get a medical screening if required		
5	Collect your bank letter from College. You can request a bank letter in the Hatfield PG Key Information Form		
6	Set up your UK bank account		

## **Checklist B – Getting Involved**

Though nothing on this checklist is mandatory, it will be a great help for getting involved in College and University life. Make the most of it now you are here and be the best you can be!

<b>Step</b>	<b>Date</b>
Join “Hatfield College MCR 2021-22” Facebook group	Before arrival
Purchase your academic gown	Pre-purchase online via the Student Levies webpage
Attend the MCR photograph, welcome drinks reception and welcome dinner. Register on our website via the online form.	24 September
Check out all of the music, theatre, volunteering and sports opportunities at the University Freshers’ Fair	29 September
Join a society or sports team in Hatfield College at the Sports and Societies Fair	29 September
Research Roulette: learn about the research of Hatfield members	1 October

Further social activities during the Welcome and Orientation Week will be advertised on the MCR Facebook page and MCR website:

<https://hatfieldmcr.webspace.durham.ac.uk/>

## MCR Levy

The Middle Common Room (MCR) is the hub of postgraduate student life in the College and provides many opportunities and events to enrich your student experience at Durham. MCR members organise a wide range of events and activities for Hatfield postgraduates including research symposia, networking opportunities and social events as well as some JCR-run events. The levy also offers the chance to participate in Hatfield sport, music, drama, volunteering, arts and much more. This is a one-off payment for the duration of a student's period of study for their postgraduate course. You have the right to opt out of this charge if you do not wish to be a member of the MCR. Students who opt out are still able to use College facilities including the library, reading rooms, IT room and music practice room. However students may be charged a higher price for MCR/JCR events and an additional charge for opportunities, such as the gyms.

## The Hatfield Trust

The Hatfield Trust was set up in 1987 to raise funds to finance student activities and support the future of Hatfield. A brief outline of the Trust and its role in College is available at

[www.durham.ac.uk/colleges-and-student-experience/colleges/hatfield/hatfield-trust/](http://www.durham.ac.uk/colleges-and-student-experience/colleges/hatfield/hatfield-trust/)



**HATFIELD TRUST**  
*Supporting Students All The Way*

The Trust provides financial support for individual and group initiatives, supporting Hatfield Clubs and Societies and contributing to College facilities that can be enjoyed by all. A number of named awards and prizes are given each year, in addition to funds awarded for aspirational student activities.

A list of scholarships and prizes can be found at:

[www.durham.ac.uk/colleges-and-student-experience/colleges/hatfield/college-life/college-awards-and-grants/](http://www.durham.ac.uk/colleges-and-student-experience/colleges/hatfield/college-life/college-awards-and-grants/)

Applications for Trust awards for aspirational student development are accepted twice a term. Contact Grace Norman, Development Officer on [hatfield.trust@durham.ac.uk](mailto:hatfield.trust@durham.ac.uk) for an application form.



## The Hatfield Association



The Hatfield Association was established in 1946, at a time when the future of Hatfield College was uncertain - this was the first time that Hatfielders came together and is probably the finest proof of the legendary Hatfield spirit. The aim of the Association is to ensure a strong, active and engaged network of Hatfield

alumni (graduates), to facilitate and build strong relationships with the College and to support its educational and welfare aims. The Association organises annual Reunions and other events in College, produces a quarterly newsletter and circulates the Hatfield Record to all its members. To enjoy these benefits, all College postgraduates are invited to pay £25 for life membership of the Association.

Further information about the Hatfield Association is available at:

[www.durham.ac.uk/colleges-and-student-experience/colleges/hatfield/alumni-and-friends/](http://www.durham.ac.uk/colleges-and-student-experience/colleges/hatfield/alumni-and-friends/)