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The CAS Process for Durham University postgraduate offer holders

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Objectives

- What is a CAS?
- The CAS process timeline
- Types of CAS
- Document requirements
- Demo of CAS Shield
- What you will see and need to do in your applicant portal

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The Basics

What is a CAS number?
CAS stands for Confirmation of Acceptance for Studies. UK immigration rules require the University to sponsor your application for a student visa. A CAS number confirms that we have made you an unconditional offer of a place to study with us which you have accepted.

Why do I need it?
You will need a CAS number to apply for a visa to allow you to study in the UK.

How do I get a CAS number?
The University will apply to the UK Government Visas and Immigration (UKVI) for your CAS number, confirming that we have made you an unconditional offer of a study place and that you have accepted it. UKVI will then issue a CAS number for you. We will receive this and send it to you via email.

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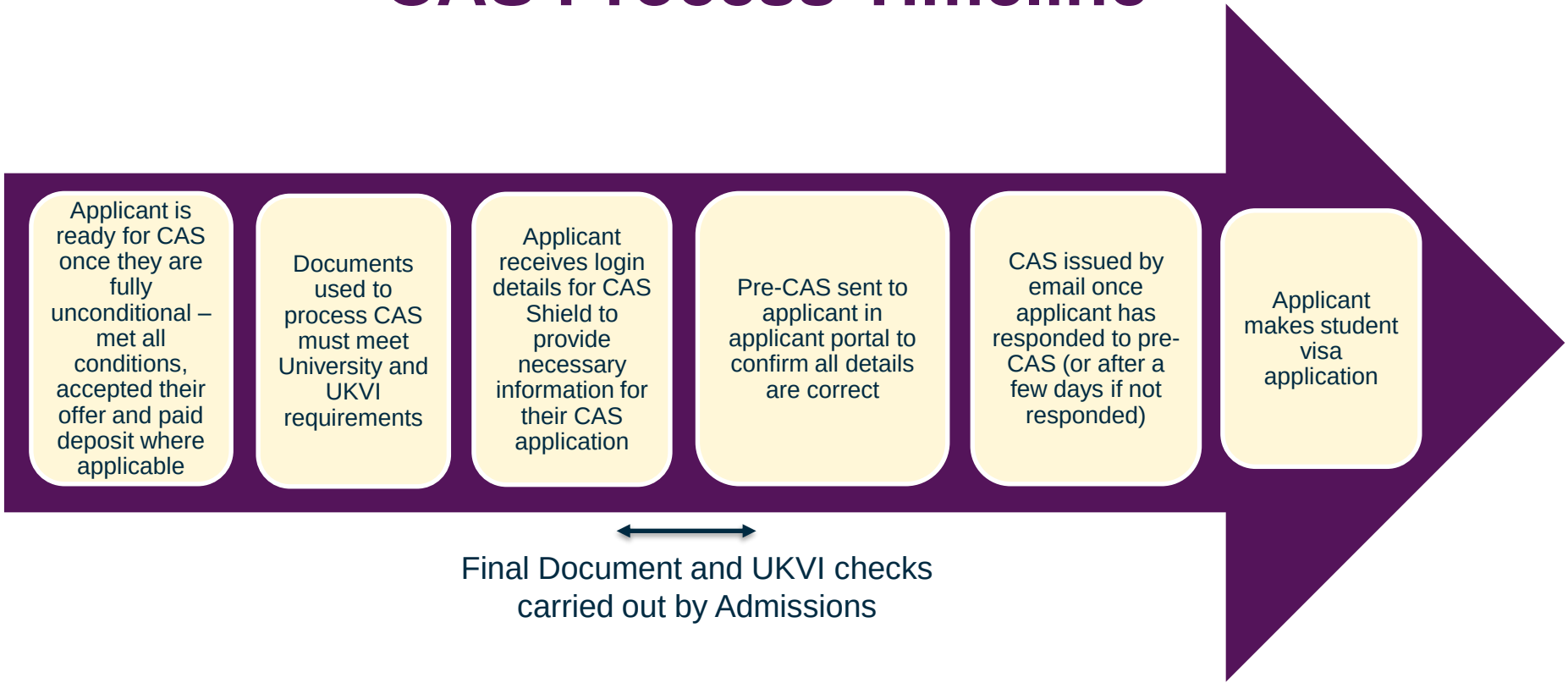
CAS Process Timeline



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Types of CAS

- **Programme CAS** = covers main Masters programme only (must be unconditional)

- **Pre-Sessional CAS** = covers pre-sessional English language programme only (must have a UKVI-approved SELT)

- **Combined CAS** = covers pre-sessional English language programme + main Masters programme (must be unconditional or only have English language condition; all other offer conditions must be met)

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Document Requirements

- Deadline for providing documents to meet conditions is 15 August 2025
- Degree certificate/transcript of marks confirming degree has been awarded
    - must be official (eg letterhead, stamp, seal)
    - if translation is required and has not been provided by the University, the document must be translated by a professional translator or company
- Provisional certificates/letters of expected completion
- Academic Progression statement (if completed UK Masters degree already)
- English language evidence (eg IELTS test certificate)
- Copy of valid passport or confirmation of passport number
- Student Visa Requirements - Durham University

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CAS Shield

- CAS Shield is a platform for applicants to provide all required information and documentation in order for us to provide a CAS number

- Applicants who are Unconditional Offer Accepted status will receive login details

- All information must be submitted to CAS Shield and verified by the Admissions team in order to progress to pre-CAS

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CAS Shield Demo

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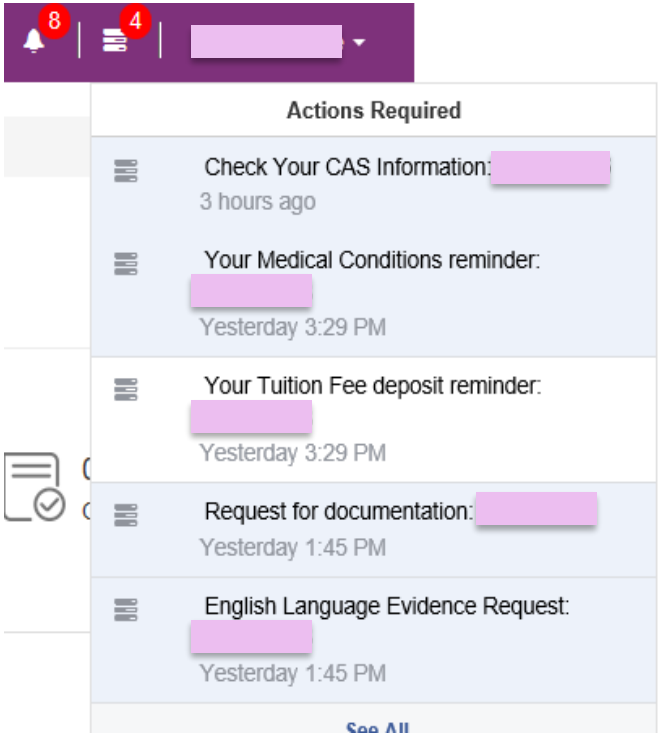
Applicant Portal

In the Applicant Portal, you will have an action request at the top of your home page to ‘Check Your CAS Information’.

When you click on this, it will explain what you need to do:



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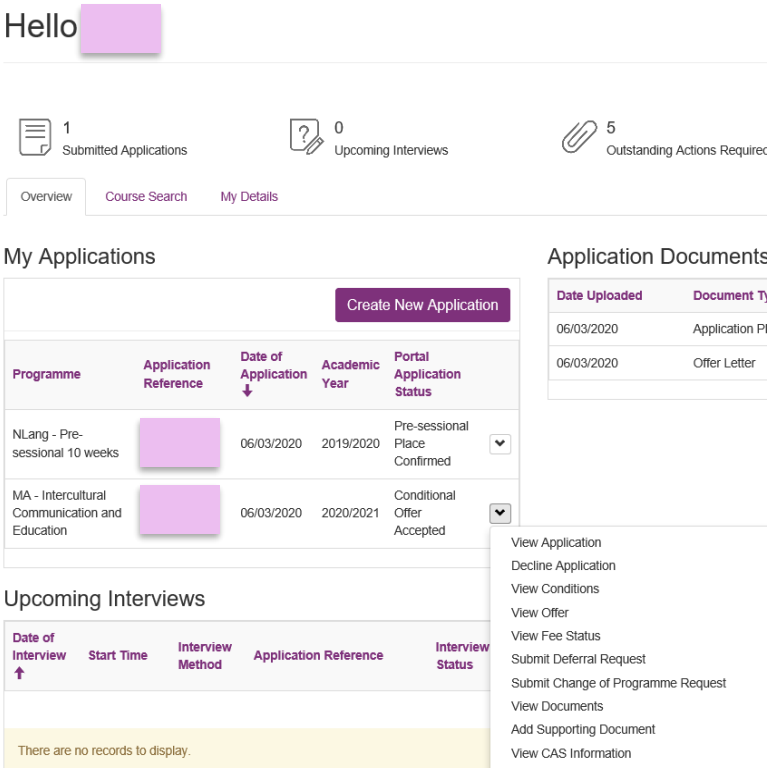
Applicant Portal (2)



To access your pre-CAS information, you must click on the drop down box next to your offer in your applicant portal and click on ‘View CAS Information’ at the bottom of the menu:

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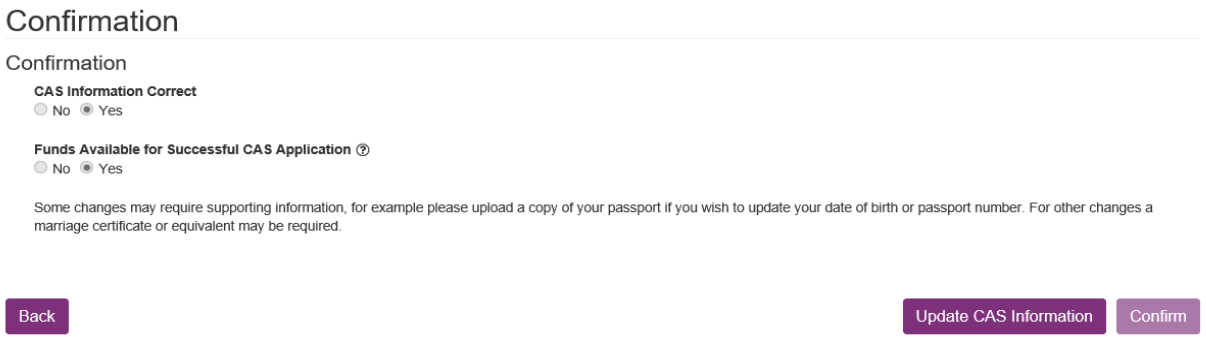
Applicant Portal (3)

You will then have two options:

- If pre-CAS is correct, you must click on ‘Yes’ for both questions (CAS information correct and Funds available for successful CAS application) and click on ‘Confirm’:



- If the pre-CAS information is incorrect, you will click on ‘No’ and then ‘Update CAS Information’, providing the relevant documents/information to update.

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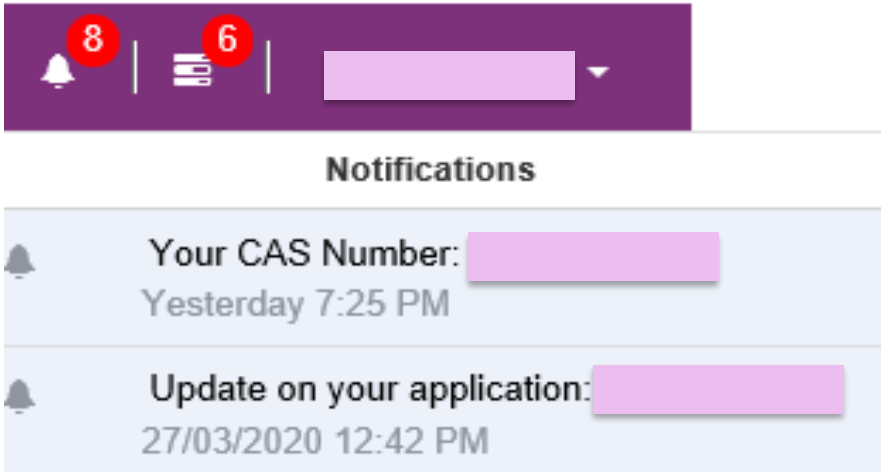
Applicant Portal (4)

When the CAS number is issued, you will receive a notification in your applicant portal, along with an email confirming your CAS details:



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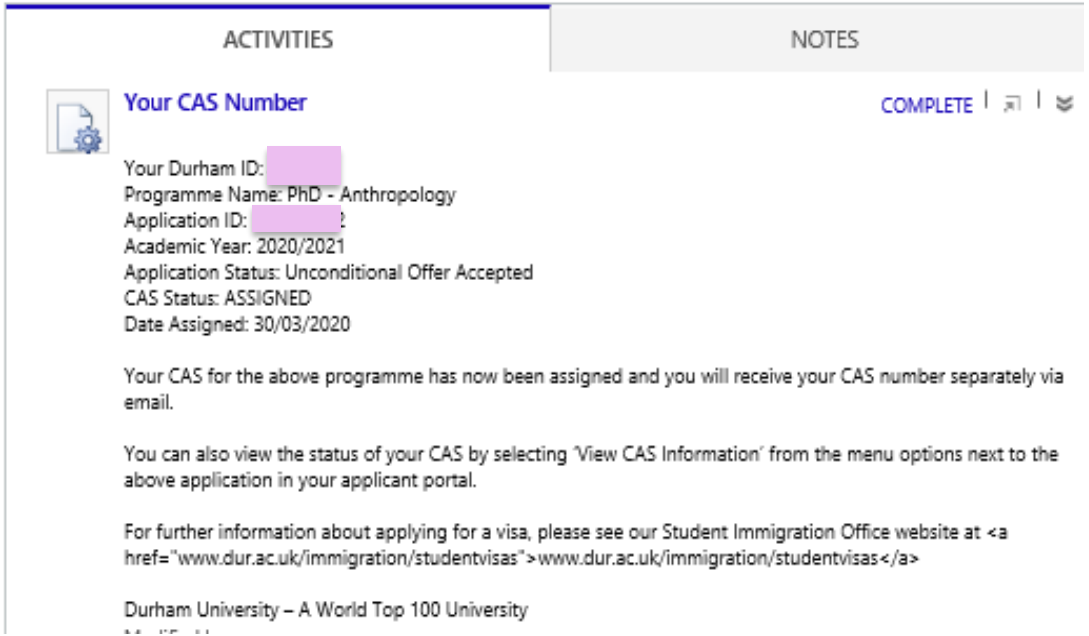
Applicant Portal (5)

You can open the notification to see your CAS status:

The email you will receive contains your CAS statement (including CAS number) attached as a PDF



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