



# NTNU Exchange Program Factsheet

Ver: 11203

General Information and Contacts	
<b>Name of University</b>	National Taiwan Normal University <a href="http://en.ntnu.edu.tw/">http://en.ntnu.edu.tw/</a>
<b>Office Address</b>	<b>Office of International Affairs</b> No. 162, Section 1, Heping East Road, Taipei 10610, Taiwan Tel: +886-2-7734-1282 Fax: +886-2-2369-8305 <a href="https://bds.oia.ntnu.edu.tw/bds/en/web">https://bds.oia.ntnu.edu.tw/bds/en/web</a>
<b>Contact Person, Title and E-mail</b>	<p><b>Inbound Exchange Program Coordinator</b></p> <p><b>Mr. Daniel LIN</b>                                      <b>Ms. Stephanie HSU</b> Tel: +886-2-7749-1269                                      Tel: +886-2-7749-1273 E-mail: <a href="mailto:govisiting@deps.ntnu.edu.tw">govisiting@deps.ntnu.edu.tw</a></p> <p><b>Outbound Exchange Program Coordinator</b></p> <p><b>Ms. Serena CHEN</b>                                      <b>Ms. Sky WANG</b> Tel: +886-2-7749-1263                                      Tel: +886-2-7749-1281 E-mail: <a href="mailto:serena102@ntnu.edu.tw">serena102@ntnu.edu.tw</a>                                      E-mail: <a href="mailto:skywang@ntnu.edu.tw">skywang@ntnu.edu.tw</a></p>
<b>Program Outline</b>	<a href="https://bds.oia.ntnu.edu.tw/bds/en/IE">https://bds.oia.ntnu.edu.tw/bds/en/IE</a>

Academic Calendar	
Fall Semester	Spring Semester
Class begins: early/mid-September	Class begins: mid/late-February
Class (exam.) ends: late-December	Class (exam.) ends: mid/late-June

Major & Course	
<b>Departments &amp; Institutes</b>	<a href="https://en.ntnu.edu.tw/academics.php">https://en.ntnu.edu.tw/academics.php</a>
<b>Complete Course Information</b>	<a href="http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdCtrl?language=english">http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdCtrl?language=english</a>
<b>Courses Conducted in English</b>	<a href="http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdEngTauhtGridCtrl">http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdEngTauhtGridCtrl</a>
<b>Course Registration Period</b>	Will notify students before they arrive.
<b>Chinese Language Program</b>	Non-Chinese speaking exchange students are eligible to take Semester Chinese Program (up to 6 hours per week) at Mandarin Training Center (MTC) without tuition. It doesn't provide academic transcript and credit(s) for attendees, but will provide a <i>Record of Study</i> to certify attendees' performance.

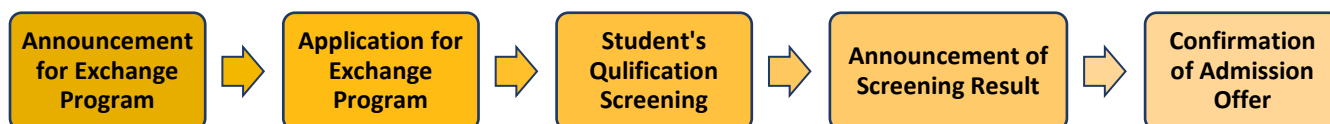


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Application	
Quota of Exchange Students	Based on agreement and balance. (Subject to discussion between two institutions)
Length of Study	One semester or one academic year
Levels	Undergraduate or graduate students
Application Period	Fall Semester: early-March to late-April Spring Semester: early-September to late-October (of previous year)
Minimum GPA Requirement	GPA 3.0/4.3 or 75% average
Minimum English Requirement	TOEFL iBT 80 or IELTS 6.5 (suggested requirement)
Other Language Requirements <i>(for specific departments)</i>	<ul style="list-style-type: none"> <li>▶ <b>Department of History</b> : TOCFL Level 4 or New HSK 6</li> <li>▶ <b>Department of Chinese as a Second Language:</b> <ul style="list-style-type: none"> <li>➢ <u>Undergraduate</u>: Certificate of taken 180-hours of Chinese courses</li> <li>➢ <u>Graduate</u>: TOCFL Level 4 or New HSK 6</li> </ul> </li> <li>▶ <b>Department of East Asian Studies:</b> <ul style="list-style-type: none"> <li>➢ <u>Non-Chinese-speaking Students</u> Undergraduate: TOCFL Level 3 or HSK Level 5 Master Program: TOCFL Level 4 or HSK Level 6 Doctoral Program: TOCFL Level 5 or HSK Level 6</li> <li>➢ <u>Chinese-speaking Students</u> <ol style="list-style-type: none"> <li>(1) TOEFL iBT 71 or</li> <li>(2) IELTS 5.5 or</li> <li>(3) TOEIC 750 or</li> <li>(4) College English Test (全國大學英語考試) : CET 4 or</li> <li>(5) Public English Test System (全國英語等級考試) : PETS 3</li> </ol> </li> </ul> </li> </ul>
Required Documents	<p>Please upload following documents onto the application system</p> <ul style="list-style-type: none"> <li>● On-line Application Form: <a href="https://bds.oia.ntnu.edu.tw/bds/en/IE">https://bds.oia.ntnu.edu.tw/bds/en/IE</a></li> <li>● Study Plan (for undergraduates and graduates)/Research Plan (for graduates only)</li> <li>● Letter of Recommendation</li> <li>● Official Academic Transcript (issued within 3 months)</li> <li>● Enrollment Certificate (issued within 3 months)</li> <li>● Photocopy of Passport</li> <li>● Other Supporting Documents/certificates (if any)</li> </ul> <p>* <u>All documents must be in either Chinese or English.</u></p>

### Application Flowchart



\*\* Exchange student admission is NOT guaranteed. The admission depends on the department/institute's screening and decision. \*\*



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Required Course Load	
<b>Minimum Number of Courses</b>	Exchange students are required to enroll at least one course provided by the <a href="#">Host Department</a> .
<b>Maximum Credit Load</b>	Undergraduate: maximum 27 credits in one semester Postgraduate: maximum 18 credits in one semester
* One semester consists of 16 weeks. 1 hour of lecture/tutorial per week or 2-3 hours laboratory/fieldwork per week for a whole semester results in 1 credit.	
* 2 ECTS = 1 credit	

On-campus Housing
<p>NTNU offers Dormitory No. 2 for incoming exchange students, which is one of the newest NTNU dormitories located at Gongguan Campus, with convenient transportation, safe neighborhood, and easy access to daily necessities.</p> <ul style="list-style-type: none"> <li>● Facilities: In-room: beds, desks, closets; Public Space: toilets, shower rooms, laundry place, lounge...</li> <li>● Rent: TWD 18,000 (per semester/per person) (subject to change) (electricity fee not included)</li> <li>● Room Type: 4-person Room</li> </ul> <p><b>** Dormitory is not guaranteed due to limited places **</b></p>

Others									
<b>Insurance Requirement</b>	<ul style="list-style-type: none"> <li>● <b>Purchase Insurance at Home Country</b> <ol style="list-style-type: none"> <li>(1) All exchange students are required to purchase both overseas <a href="#">Accidental Insurance</a> &amp; overseas <a href="#">Medical Insurance</a> at home country.</li> <li>(2) Each kind of insurance shall worth a minimum of <b>NT\$1,000,000</b> (approx. US\$35,000) valid for the entire exchange period.</li> </ol> </li> <li>● <b>National Health Insurance (NHI)</b> (1 Academic Year students only) National Health Insurance is required by Taiwanese government from the 7<sup>th</sup> month after arrival.</li> </ul>								
<b>Vaccination/Medical Check</b>	Inbound students should present the health certificate. The form can be downloaded via <a href="http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD">http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD</a>								
<b>VISA Application</b>	<ul style="list-style-type: none"> <li>● Students who study <b>LESS</b> than 6 months → <b>VISITOR VISA</b> an extension can be claimed 15 days before expiry. (<a href="https://www.boca.gov.tw/np-147-2.html">https://www.boca.gov.tw/np-147-2.html</a>)</li> <li>● Students who study <b>MORE</b> than 6 months → <b>RESIDENT VISA</b> required to apply for <a href="#">Alien Resident Certificate (ARC)</a> within 15 days after arrival. (<a href="https://www.boca.gov.tw/np-150-2.html">https://www.boca.gov.tw/np-150-2.html</a>)</li> </ul>								
<b>Living Cost in Taipei City</b> (The actual living cost depends on individual needs)	<table> <tbody> <tr> <td>Housing (off campus)</td> <td>NT\$8,000~12,000/month</td> </tr> <tr> <td>Living (meals, transportation...etc)</td> <td>NT\$6,000~10,000/month</td> </tr> <tr> <td colspan="2">+-----</td> </tr> <tr> <td><b>Total</b></td> <td><b>NT\$14,000-22,000/month</b></td> </tr> </tbody> </table>	Housing (off campus)	NT\$8,000~12,000/month	Living (meals, transportation...etc)	NT\$6,000~10,000/month	+-----		<b>Total</b>	<b>NT\$14,000-22,000/month</b>
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