

Archives and Special Collections Photography Charges

Tier 1

Product	Charge	Type of Item Eligible
Publication Grade Images 300 dpi	£48 per hour (Minimum Charge: £48)	Items must fit at least one of the criteria below: <ul style="list-style-type: none"> • Large items • Museum Objects • In poor condition • For Publication

Please note that some imaging orders for private research may come under the Tier 1 bracket, as difficult items may need specialist handling and photography.

Tier 2

Product	Charge	Type of Item Eligible
Research Quality Images (0-25 items)	£30 (Minimum Charge £30)	Items must fit all criteria below: <ul style="list-style-type: none"> • Small items • In good condition • Book, Paper, Photo, or Pamphlet • For personal research
Research Quality Images (26-50 items)	£45	
Research Quality Images (51-75 items)	£60	
Research Quality Images (76- 100 items)	£75	
Research Quality Images (100 + items)	Please contact pg.library@durham.ac.uk to see whether we can accommodate your order. Payable by invoice only	

Material Available Online

Product	Charge	Type of Item Eligible
Low Resolution Images of Digitised Material	Free to download	<ul style="list-style-type: none"> Items already available online
Publication Grade Images of Digitised Material 300 dpi	See tier 2 pricing	<ul style="list-style-type: none"> Items already digitised and available online
Research Quality Images of Digitised Material	See tier 2 pricing	<ul style="list-style-type: none"> Items already digitised but not available online

Film

Product	Charge	Type of Item Eligible
Film	See tier 2 pricing 1 minute of film equivalent in price to 1 photo	<ul style="list-style-type: none"> Film

Microfilm

Product	Charge	Type of Item Eligible
Digitised microfilm (images as seen, without post-processing)	£50 per Microfilm Payable by invoice only	<ul style="list-style-type: none"> Microfilm <p>By arrangement only</p>

Alternatively, there is a microfilm scanner available in the Palace Green Library Search Room for use by readers (please bring your own USB memory stick to store the images)

All fees are levied at the discretion of the Head of Collections