

REGULATIONS FOR POSTGRADUATE MATRICULATION

Students entering to read for a postgraduate degree, certificate or a diploma, for which matriculation is required, must matriculate at the beginning of their first term of study.

MEANING OF MATRICULATION

1. Matriculation is the act of placing a student's name upon the matricula or roll of members of the University. (See also sections 3-13 below.)
2. In order to matriculate and register a student must be qualified in accordance with these regulations and must comply with Notification of Academic and Personal details for Admission, Matriculation and Registration Purposes Regulation published in Volume II of the University Calendar. The University has the power to withdraw an offer or acceptance prior to matriculation or registration and to expel or require a matriculated and registered student to withdraw, immediately, upon written notice, where the University becomes:
 - (i) of the reasonable opinion that the applicant, or someone making the application in their name, or the matriculated or registered student failed to supply relevant information, or supplied false or misleading information, relating to their application, matriculations or registration;
 - (ii) aware of previous unknown information relating to the application, matriculation or registration which, in the University's reasonable opinion, makes it inappropriate for the application, matriculated or registered student to study on the programme.

Students must also have been admitted to a college or recognised society within the University or to an affiliated college.

MATRICULATION FOR HIGHER DEGREES AND POSTGRADUATE DIPLOMAS

3. Students registered for a higher degree in any subject within the University and those who are registered for certain diplomas and certificates are required by regulation to matriculate in the first term of their course if they have not already done so. They shall be qualified to matriculate by reason of their admission for the course in accordance with the regulations for the higher degree, diploma or certificate concerned.
4. As a matriculation requirement students whose first language is not English must have shown evidence of their proficiency in the English language.
5. If it should appear during the first term of his/her programme that a student's attainment in the English language is not fully adequate for his/her study, the student may be required by the appropriate Postgraduate Faculty Education Committee to undertake, at his/her own expense, an approved course of instruction in the English language or to withdraw. At the end of such a course the Committee will then either satisfy itself that the student has become competent to proceed with his/her study or require that his/her registration be terminated. If the student is deemed competent to proceed, the appropriate Postgraduate Faculty Education Committee shall determine in each individual case whether any of the period spent in receiving English language instruction may be counted towards the requirements for the programme for which he/she is registered.

ACCREDITATION OF PRIOR LEARNING

6. The University has provision to grant Accreditation of Prior Learning (APL) which may be either Certificated or Experiential to students taking undergraduate or taught postgraduate programmes, subject to the following regulations.
7. The award of APL is entirely at the discretion of the University by concession.
8. The responsibility rests with the student to demonstrate that he/she has achieved the intended learning outcomes of the module(s) in respect of which he/she is requesting APL.
9. The student must submit his/her request in accordance with the procedure laid down by the University.

10. A student may not be given APL in respect of more than one-third of his/her total programme of study or modules to the value of a maximum of 60 credits at Level 4 for professional doctorates or a PhD with Integrated Studies.

11. APL may normally only be requested in respect of prior learning that has taken place in the five years prior to the submission of the APL request.

12. Modules awarded by APL shall be recorded as a Pass.

13. If a student is given APL in respect of a module which contributes to his/her degree average, the average including the classification of distinction shall be made on the basis of the remaining modules studied at Durham.

REGULATIONS GOVERNING APPLICATIONS FROM STUDENTS WHO ARE NOT IN GOOD STANDING

14. A student from another university who is not in good standing with that university as a result of academic failure and wishes to transfer to Durham to enter a Durham programme will require a matriculation concession before being offered a place.

15. A student who studied previously at Durham and who when he/she left was not in good standing with the University as a result of academic failure and wishes to re-enter Durham to enter a different University programme will require a matriculation concession before being offered a place. This regulation applies to such students for a period of five years after they leave the University.

16. A student who is currently at Durham but is no longer in good standing with the University as a result of academic failure and wishes to recommence study on a different Durham programme will require a concession to do so but will not require a matriculation concession.

17. Students who are not in good standing with Durham or any other university as a result of academic failure when they apply to commence a programme of study at Durham shall not be eligible for APL in respect of any of the modules which they took in studying the programme on which they have failed.

18. Students who are not in good standing with Durham or any other university as a result of disciplinary procedures will not normally be accepted to study at Durham.